



## **Job Description**

Reach Cambridge Subject Teacher

### **Reach Cambridge**

Based in Cambridge, Reach Cambridge (est. 2004) specialises in offering a range of short residential academic programmes for 14-18 year olds from all over the world.

More information about Reach Cambridge can be found at [www.reachcambridge.com](http://www.reachcambridge.com)

During our academic summer schools, students choose one subject course to study throughout the duration of their time with us.

### **Main purpose and scope of the job**

The subject teacher role involves the design, preparation and delivery of classes on a subject course. Support will be given by the Director of Curriculum throughout the term of their agreement. There will also be teaching training sessions scheduled before the summer and weekly teacher meetings during the summer.

### **Position in organization**

**Reports to:** Director of Curriculum (DoC) and Course Coordinator

**Responsible for:** design, preparation and delivery of academic classes for international high school students aged between 13-19 years old.

### **Duties and key responsibilities**

Before the start of the program:

- Delivering session outlines and detailed session plans
- Assisting with design of diagnostic test for students (if required)

During the program

- Teaching on an academic residential course.
- Organising and supervising educational excursions and activities as appropriate for the course.
- Monitoring the behaviour and welfare of all students on the subject course during class times and communicating any issues to senior management.
- Assisting with the pastoral care of the students, which may involve dealing with any medical emergencies or issues, and keeping the necessary staff and forms up to date.

*Visit us today at [www.reachcambridge.com](http://www.reachcambridge.com)*

Officially accredited by:

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Reach Cambridge Ltd. is registered in England and Wales.

Company No: 05155407



- Being updated and aware of important policies including safeguarding.
- Supporting the smooth and successful running of the summer programmes at all times during their employment.

### **Dates & Hours**

The course dates are:

- 30<sup>th</sup> June – 13<sup>th</sup> July weekdays, 9am-1pm (Program 1)
- 14<sup>th</sup> July – 27<sup>th</sup> July weekdays, 9am-1pm (Program 2)
- 28<sup>th</sup> July – 10<sup>th</sup> August weekdays, 9am-1pm (Program 3)

Students can also join us for 4 weeks and combine either programs 1&2 or 2&3

### **Remuneration and benefits**

Teachers are remunerated at a £30/h rate counted as session time. A single session can last from 1 hour to 4 hours and multiple sessions (spread over several days) are possible subject to course outline and availability.

Returning teachers can secure free accommodation for the duration of the program (subject to availability).

Upon agreement, travel expenses of up to £70 per program can be reimbursed.

Weekly Teacher Lunches will be provided during the program.

### **Location**

The classrooms will be in central Cambridge.